

The Lord's Place
IT Committee Meeting
Tuesday February 23, 2021
4:00 pm
Via Zoom

Minutes

Present: Bob Katzen, Christy Smith, Debbie Breen, Guy Albertini, Jim Rhoads, Toby Douthwright, Shaun Kilmartin, Bobby Chahal, Matt Barnes, Kerry Diaz

Present by phone:

Guest: 24x7 Security, Omni Telecommunications and Go To Connect.

Not present: Brien Muschett, Ray Morse, Kevin Brown, Diana Stanley, Christine Wysocki

I. Opening Remarks

Toby is leaving the agency and the new COO Kerry Diaz was introduced. Bob Katzen stated he was stepping down as the Board Chair representative and Matt Barnes will take his place.

II. Update on Projects

- a. PEN Testing - 24x7 Security gave a presentation of their finds from the testing they completed. Discussion was that Toshiba had the biggest number of issues and who we need to get in touch with to resolve those issues.
- b. Document imaging – Toshiba is building the program to our needs and a follow up meeting will be held once they are complete to see what the next steps are.
- c. New Phone system – Go to Connect and Omni Telecom joined the meeting and gave a presentation on their phone system. We are also looking at Avaya Ring Central and Teams.
- d. AT&T Fiber – being installed at the Men's campus, Family campus and Burckle Place as a back-up internet. This move will save us from \$500-\$1,000 monthly.
- e. Windstream @ 2808 – discussion was had if we should keep Windstream @ 2808 until the building comes down. It was agreed upon that we keep Windstream as Comcast is not as dependable for a main internet.
- f. IT Sub Committee – Have met a couple of times and the most recent meeting we discussed where to place all the IT drops, card access points, TV's and flex rooms.

III. KB Technologies updates

No updates were shared as most of their focus has been on the results of the vulnerability results and getting everything changed/updated that needed to be done.

IV. New Items

Discussion was had regarding how the agency can become more paperless. Matt stated that once we have the docuware is up and running we can meet with them to discuss further ways to becoming paperless.

V. Next Meeting:

Next meeting is scheduled for April 20th @ 4:00 pm.

Meeting Adjourned 5:00pm

Minutes prepared by: Christy Smith