



## HUMAN RESOURCES BOARD OF DIRECTORS OVERVIEW JANUARY, 2022

STAFFING
<ul style="list-style-type: none"> <li>We experienced a .8 percent turnover rate in the month of January, 2022.</li> <li>We had five new hires and one employee who left the organization.</li> <li>Total employee count at this time is 132 employees.</li> <li>We have four current vacancies: Housing Specialist, Client Advocate for the PATH program, SOAR Specialist for the PATH program, and E-Commerce associate.</li> </ul>
SOFTWARE UPDATE
<ul style="list-style-type: none"> <li>None at this time.</li> </ul>
TRAINING UPDATE
<ul style="list-style-type: none"> <li>Online Harassment training is currently being completed by all employees, including a separate training for supervisors. In-person training will be scheduled in the near future, and will be conducted by Vanessa Coe of Legal Aid.</li> <li>An Active-Shooter training with Q&amp;A will be scheduled in the near future for all employees. We will partner with WPB Police or PBSO for this training.</li> </ul>
POLICY AND PROCEDURE UPDATES
<ul style="list-style-type: none"> <li>Preparations are made for the OSHA ETS which requires vaccines or testing for employees at companies with 100 or more employees.</li> <li>Sixty-seven percent of employees are vaccinated.</li> <li>We made slight updates to the Vacation Policy, Notice of Absence Policy, and Voluntary Resignation Policy.</li> </ul>
OTHER NEWS
<ul style="list-style-type: none"> <li>We were selected as a Best Nonprofits to Work For! We will be participating in the Best Place to Work in Florida next month.</li> </ul>