

The Lord's Place Board of Directors Meeting
2021-2022
Via Zoom Video Conference
Wednesday, December 1, 2021

Minutes

In attendance: Matthew Barnes, Diana Barrett, Robert Barrett, Barbara Cheives, Julie Fisher Cummings, Theodore Deckert, Robert Katzen, Pamela McIver, Dr. Robert Norris, Michael Stevens, Cornelia Thornburgh, Charles Ward, Jack Scarola, Willy Philiias, Bill Proctor Kate Grangard, Steve Malone, The Hon. Jeri Muoio, Jamie Niemie, Jamie Stern, Adrienne Weismann, Hon. Ann Brown, Mary Quick

Staff present: Diana Stanley, Kerry Diaz, Jan Phillips, Anne Noble, Calvin Philips, Cristina Lucier, Susan LaRocca

Not In attendance: Wesley Lang, Cynthia Heathcoe

Board Meeting called to order at 4:03 PM

Welcome – Cornelia Thornburgh

Roll Call was taken by C. Thornburgh. Quorum was established.

Consent Agenda – Cornelia Thornburgh

Motion to approve Meeting Minutes for November 4, 2021.

Motion to approve items on the Consent Agenda. Moved by M. Quick. Seconded by M. Stevens. Unanimously carried.

D. Barrett commented that S. LaRocca recorded and prepared excellent meeting minutes. C. Thornburgh commented that we are working towards adding the committee meeting minutes to the board portal.

Mission Moment – in memory of Ted Deckert

- Dr. Bob Norris led the board meeting in a moment of remembrance for Ted Deckert. Additionally, many committee members shared their memories. It was encouraged, for those able, to attend his Celebration of Life ceremony on December 13th.

Centered in Equity (CIE) Presentation

- J. Cummings and B. Cheives opened the floor for discussion about last month's speaker presentation. Several board members shared thoughts and comments, many are showing interest in making an additional effort, referred to as "Beyond

the Board”, to commit to supporting the work of the committee and to be better stewards for our clients.

- B. Cheives requested that the board members watch a short video that demonstrates a brief privilege walk.
 - <https://www.youtube.com/watch?v=4K5fbQ1-zps>.
- TLP employee, Val Stanley, will regularly update the board from the REACT committee.
- The Board would like to have opportunities to know the staff better and support their efforts; the CEI committee will revisit that at the next committee meeting.

Financials – Chuck Ward

The following comments were shared by C. Ward:

- 2021-2022 is below budget in social enterprises and grants due to timing, and above budget in contributions, the net is still positive.

Motion to approve the Report and Financial Statement for October 2021 Reviewed by the finance committee and approved. Moved by R. Barrett. Seconded by K. Grangard. Unanimously carried.

Audit Update:

- K. Grangard met with the Audit Committee and recommended several changes to Audit statements after reviewing. The changes were made and all Audit documents have been uploaded onto the board portal. It was informed that as a board we are going to have a special meeting in December for questions. Directors have the option to submit their proxy approving the audit documents or they can attend the meeting to ask questions and submit their vote at that time.

CEO Report– D. Stanley

- Introduced Jerry Cody as the returning Chief Financial Officer.
- D. Stanley is returning to the office in the middle of January.
- Chef Robert Coleman’s health has improved and he had clear scans.
- 5 clients/staff have passed away in the past two weeks. The Director of Job Training and placement had a daughter pass away last weekend.
- It was requested that if any board members would like to write a letter to staff, it will be given to them this month; C. Thornburgh will attend next week’s staff meeting and encourage the staff.
- It was requested that if the board would care to provide a tangible expression of support for the staff holiday gift, please mail a check to PO Box 3265 West Palm Beach, FL 33402 and hand-deliver to 2715 North Australian Avenue St. 102. Additionally, gift cards for clients in \$25 increments can be sent at the same time as bonus checks.
- Strategic Plan

- The plan will be presented at the January 12th, 2021 board meeting.
- The ELT has been working on the strategic plan with the Executive Committee.
- 2808 N Australian Ave
 - Construction should begin in the middle of December and take about 16 months.
- Social Enterprise
 - Catering is above budget for November.
 - Thrift Stores
 - Two employees passed away this week.
 - The lease for Lake Park Thrift will not be renewed.
- D. Stanley thanked the Board for all that they do and will send the Board the holiday calendar with encouragement to attend any of the events.
- January's meeting will be, if practical, both virtual and in-person for all directors who are fully vaccinated. The agency continues to monitor the latest variant.

Advancement Update – P. McIver

- The Ending Homelessness Breakfast on November 18th, 2021 raised \$256,000.
- End-of-year mailer will be sent out shortly.
- It was asked if you have a friend or colleague that you think would be interested in a holiday phone call update, please contact advancement.
- C. Thornburgh is hosting a donor/board event on January 19th, 2022 at her house.
- M. Quick is planning an event in March 2022.
- The Palm Beach Event in February will be virtual with all proceeds to go directly to the Agency's mission.
- The capital campaign is targeted to be complete by December 31st, 2021.
- Thank you notes written by the Board have been successful and if anyone else would like to participate, they should please contact Anne Noble.
- Signage for the Family Campus is still waiting permitting.
- With in-person events, it was discussed that vaccinations would be mandatory.

Meeting adjourned at 5:38 PM

Minutes Prepared by: Susan LaRocca

Minutes Approved: _____
