

The Lord's Place  
Housing & Facilities Committee Meeting  
December 2<sup>nd</sup>, 2021 at 4 pm

## Minutes

**Present:** Jim Kukla, Kerry Diaz, Bill Proctor, Cornie Thornburgh, Wes Lang, Scott Witzel, Mike Stevens, Calvin Philips, Susan LaRocca,

**Not Present:** Diana Stanley, Keith Hardy, Mike Diaz, & Bob McDonough

1. The meeting started at 4:05 pm.
2. Approval of Minutes from November 4<sup>th</sup>, 2021: Cornie T. commented to remove a sentence from the minutes, Susan L. will remove it. Motion to approve the minutes made by Cornie T. seconded by Bill P., all in favor, motion passed.
3. Building Updates:
  - a. 2808 Australian Avenue
    - i. All permits have been approved and should reflect in the city system soon.
    - ii. Bill P. and Jim K. met with Leyla from JC White, reviewed the proposal together and she will make adjustments and resubmit it.
    - iii. Ellen from Ellen Kavanaugh Interiors volunteered her services as an in-kind donation.
    - iv. The largest room will now be referenced as the community room.
    - v. The generator has increased \$8,000 since last discussed, the committee agreed that it is critical and should continue with starting the purchase.
    - vi. 2808 elevator and other access points related to staff safety were discussed, it was decided that further discussion is needed.
    - vii. Solar panels cost about \$47,000 to install, it was discussed to research the benefit of installing at 2808 or BP3. Kerry D. will contact FPL and request if they can fund the installation.
  - b. Burckle Place III
    - i. Construction documents are being produced and the hard bid process will be used, currently have two contractors vetting two additional.
    - ii. David Milledge is working on the process of getting the Right of Way into TLP's ownership.
4. Capex Update
  - a. Out of \$106,000, there is \$15,000 left in the budget.
5. Fire Update
  - a. With the Dixie fire, the insurance carrier offered \$130,000 in lost business income and extra expense, it has been submitted to finance for review.

6. New Projects
  - a. Mann Campus surveying will cost \$2,995, the first bid was \$7,000.
  - b. Lost Tree Foundation has been submitted a women's grant for \$98,000.
  - c. Donated by GL Homes and confirmed today that it will be wrapped by Kauffs
  
7. Campus Updates
  - a. Family Campus
    - i. Previously had bids for \$125,000 for two units turn-key remodeling, after S. Witzel met with several contractors a new bid came it is about \$50,000.
    - ii. Cornie T. requested that at the next Finance Committee meeting mention a reserve budget.
  
8. Landscape
  - a. Discussion of wells and city water, xeriscaping, including the cost of maintaining.
  - b. Cornie T. will reach out to her landscaper in regards to the landscape of the campuses.
  
9. The meeting adjourned at 5:02 pm.

Action Items:

Kerry D. & Scott W. will start the process to purchase the generator for 2808.

Kerry D. will contact FPL and request if they can fund the installation.

Kerry D. will contact Birse Thomas and relay the large room will be addressed as the Community Room.

Cornie T. will reach out to her landscaper in regards to the landscape of the campuses.

Further discussion of 2808 elevator access.

Research the cost of maintaining each campus.

Minutes completed by Susan LaRocca