

The Lord's Place Board of Directors October Meeting  
First Meeting of 2021-2022 Fiscal Year  
Via Zoom Video Conference  
Thursday, October 14, 2021

Minutes

In attendance: Matthew Barnes, Diana Barrett, Robert Barrett, Barbara Cheives, Julie Fisher Cummings, Theodore Deckert, Robert Katzen, Pamela McIver, Dr. Robert Norris, Michael Stevens, Cornelia Thornburgh, Charles Ward, Jack Scarola, Willy Philius, Bill Proctor

Not In attendance: Hon. Ann Brown, Kate Grangard, Cynthia Heathcoe, Steve Malone, The Hon. Jeri Muoio, Jamie Niemie, Jamie Stern, Adrienne Weismann, Mary Quick, Wesley Lang

Staff present: Diana Stanley, Kerry Diaz, Jan Phillips, Anne Noble, Cristina Lucier, Calvin Philips, Susan LaRocca

Board Meeting called to order at 4:02 PM

**Welcome – Cornelia Thornburgh**

Roll Call was taken by C. Thornburgh. Quorum was established.

- C. Thornburgh welcomed the board to the October Board meeting and shared that today's meeting will be more of an update meeting and in November & December will have the strategic plan and the Centered in Equity (CIE) training.
- B. Cheives updated that all staff is attending Cultural Competency training, which she does as a donation.
- C. Thornburgh thanked all staff for their hard work and dedication to The Lord's Place.

**Mission Moment– Summer "Hope & Love"**

Two videos were presented that aired on the news over the summer. It was a tribute to the extraordinary work from the program staff. D. Stanley noted that Cara Scarola Hansen is doing a fantastic job with media as a consultant for TLP. The videos were:

- Matthew W. of the family campus, who graduated high school and headed to college.
- Two Clients, Jerry & Margaret, that both found help and love at The Lord's Place.

**Consent Agenda – Cornelia Thornburgh**

Motion to approve Annual Meeting Minutes for May 12, 2021.

Motion to approve Meeting Minutes for June 2, 2021.

*Motion to approve items on the Consent Agenda. Moved by M. Stevens. Seconded by J. Cummings & W. Philius. Unanimously carried.*

T. Deckert commented to change trustees to directors in the June minutes.  
P McIver commented to clarify the Chief Officers reference in the May minutes.

**To Do: S. LaRocca will change trustees to directors in the June minutes and change Chief Officers to three executive leadership positions in the May minutes.**

### **Financials – Chuck Ward**

The following comments were shared by C. Ward:

- 2020-2021 fiscal year finished 2.7 million above budget in contributions and grants. 1.3 million below budget in catering and \$200,000 in thrift stores. Finished the year 2.6 million over budget.
- 2021-2022 is a little behind in grants but could be due to timing. Will update the board more next meeting.

*Motion to approve the Reports and Financial Statements for April, May, June, July, and August 2021 Reviewed by the finance committee and approved. Moved by D. Barrett. Seconded by J. Scarola. Unanimously carried.*

C. Ward delivered an update that there will be a joint meeting of Finance and Social Enterprise on October 25<sup>th</sup>.

C. Ward updated that we are running under budget on expenses other than occupancy, the balance sheet is strong, there are \$16 million in cash and short-term investments. There are \$7 million in pledges that are due to come in within two years.

### **Strategic Discussion**

#### **Construction Update- Diana Stanley & Kerry Diaz**

2808 N Australian Ave

- K. Diaz announced that the GMP was signed.
- Demolition is complete other than underground items and waiting on permitting from the city. Construction should begin in the middle of November and should take about 16 months.
- The budget is currently right at \$10 million.
- P. McIver made a recommendation to use a golden shovel video at the breakfast.

BP III Update:

- D. Stanley updated that the Commissioners voted 4-1 at the first reading but we will have to make adjustments and return in November for a second reading.
- K. Diaz is meeting with the city staff on October 15<sup>th</sup> to discuss the issues before the second reading.

- D. Barrett asked how we solved the issues. K. Diaz answered we raised the apex of the ceiling and parking. We will revisit the dumpster area, add shade trees, and right-a-way which will cause an issue with the flow of traffic. This is a NIMBY issue.

### **Advocacy- Diana Stanley**

- D. Stanley updated the board and thanked C. Lucier for her leadership with advocacy and J. Sellers for crafting out a special advocacy program.

### **Risk Assessment - Kerry Diaz**

- K. Diaz identified six major areas that the committee agreed with need the most attention, not in any order of importance.
  - Funding, succession planning, employment, Cyber IT, Safety, & Accidents.
- C. Thornburgh commented that a new committee member made a \$10,000 donation to upgrade our cyber security.
- J. Phillips updated that Off- Duty Police Officers will now be at the Family Campus Monday – Saturday, 8:30 am – 4:30 pm.

### **Social Enterprise – Robert Katzen**

- COVID issues continue for Thrift and Kitchen. Health issues have been a big concern for both Social Enterprises (SE) over the past two months.
- SE will be a part of the Strategic Plan and revenues are still at a loss but are up 29% in the first quarter compared to last year.
- In thrift, the fire at the Dixie location caused it to be closed at the beginning of the fiscal year.
- The kitchen was closed for two months because of the move out of 2808, As part of the new location's guidelines, we needed to create a storefront deli.
- D. Stanley shared with the board about the Food Truck donated by GL Homes. It will be a command post to introduce TLP, there is an office in the back that outreach can engage with the community. In November we will share with the board the design of the truck.

### **CEO Report/Strategy Discussion – D. Stanley**

- Robert Coleman has not been feeling well and will work closely with K. Diaz and D. Stanley on a plan if he needs to be out for treatment.,
- The ELT Team has met with the possible CFO candidate, C. Ward and C. Thornburgh are meeting with the candidate next week. D. Stanley recognized America and her team's hard work in the interim.
- J. Phillips has been doing a fantastic job with hiring and her impact on the agency has been instrumental. T. Deckart commented on J. Phillips and the job well done through her 18 years with the organization. D. Stanley announced the

J. Phillips would be moving out of state but would continue to work at TLP and return to the office monthly. J. Phillips commended Laura Allianic and how she has been instrumental in her success.

- COVID Update:
  - About 50% of staff is currently vaccinated. At this time it is being recommended that we do not make vaccinations mandatory for staff. Information is continuously being given to staff about the benefits of being vaccinated. Key leaders are having one on ones with staff to encourage them to vaccinate.
  - Staff is required to wear a mask and if they are found not wearing one they are asked to leave without pay.
  - There has been a very small amount of staff and clients that have contracted COVID and the protocols of the CDC were followed.
- Strategic Plan will be presented at the November and December board meetings, S. LaRocca will send out the plan a week before the meetings.

### **Campaign Plans Update – P. McIver**

Acknowledged A. Noble and the Advancement team for their non-stop work and events' success.

- The Ending Homelessness Breakfast will be on November 18<sup>th</sup> at 8:30, it will be virtual and free to all. The goal is to raise \$250,000 and we have raised \$150,000 to date.
- Total fundraising through October 6<sup>th</sup>, 2021 was close to \$900,000 and the end of October budget is \$1.2 million.
- SleepOut is April 1<sup>st</sup> and we are hoping for it to be live this year.
- A. Noble thanked P. McIver for the great update and the idea of adding the website to the invitation.
- C. Thornburgh asked all board members to support the event in several ways, invite friends and family, have a viewing party, and also make a monetary donation to the event.

Meeting adjourned at 5:40 PM

Minutes Prepared by: Susan LaRocca

Minutes Approved: \_\_\_\_\_

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Date