

EXECUTIVE BOARD OVERVIEW: SOCIAL ENTERPRISES & OPERATIONS

5/08/20

SOCIAL ENTERPRISES
<ul style="list-style-type: none"> Thrift Stores are currently closed for business. Staff have returned to stores on a staggered bases in order to limit the number of people in the office. They continue to improve policies, procedures, and systems as they prepare for re-opening the stores. Kitchen Operations have increased production to 4 food service contracts, now providing breakfast, lunch and dinners 6 days per week for those contracts. The Café continue to serve around 60 hot lunches on a grab and go basis Monday through Friday. Catering has started operations with Mother's Day Meals focusing on packages of meals for families, selling 14 meals for more than 50 people. Will be researching and exploring ways to market our catering to the community going forward.
2808 N. AUSTRALIAN AVE PROJECT
<ul style="list-style-type: none"> The architects continue working with the City of West Palm Beach Planning & Zoning Departments. The Housing & Facilities Committee has awarded the construction contract to AMC Construction. AMC will be working with the architects over the coming weeks/months to fine-tune the budget. AMC is aware that the project timeline is fluid at the moment and will need to be determined as we maneuver through the Covid-19 pandemic.
BURCKLE PLACE III PROJECT
<ul style="list-style-type: none"> John Glidden (Architect) is assisting us on a pro-bono basis with preparing all the necessary documentation to apply to the City of Lake Worth Beach for Planning & Zoning and Permitting. We hope to submit later this month to begin the process of getting the City's approval for this facility that would add up to 24 new beds for homeless woman. At this point, we anticipate the Planning & Zoning will take from 4 - 6 months to complete.
PROPERTY MANAGEMENT
<ul style="list-style-type: none"> Maintenance Team is working at 100% capacity. For client apartments, they are only addressing urgent matters. They are working diligently to make preparations for staff to safely return to the office, as well as working on preventative maintenance such as painting, floor waxing, etc. taking advantage of the staff being away from the office. Property Management Staff continue to work with Programs to move clients into available units when safe to do so, and continue to interact with current tenants with maintenance or landlord matters.
INFORMATION TECHNOLOGY
<ul style="list-style-type: none"> IT continues to work with Staff to ensure that we have essential equipment to work from home. We have developed training and learning tools for the staff to expand their knowledge of technology, making it easier to work more efficiently when working remotely including utilizing software such as Microsoft Teams and Zoom conferencing.